

# Studio Policies and Information Pack

## ABOUT THIS DOCUMENT

The following document details all policies which concern current and future students of my piano studio. They are applied equally to all students and family regardless of any circumstances. This document is an agreement to be discussed with each student or family, and by signing the associated registration form you agree to abide by them.

## SUBJECTS OF LESSON

Lessons will be given in the subjects of:

- Classical piano
- Jazz piano and improvisational skills
- Music theory and Composition.

## Things to Know Ahead

- I welcome students who are **dedicated to learning, practicing, and truly feeling the music.** It is important to understand that the process of studying a musical instrument takes time, a substantial amount of practice, repetition, and persistence to see meaningful progress. If you are ready to embark on a journey filled with both challenges and rewards, I would be more than happy to guide you through the process.
- **Individual lessons** are available on a per-course basis for **advanced students.** These students are expected to have a solid foundation in musical theory and technique, and a strong desire to achieve higher levels of proficiency in **jazz piano, improvisation, and music theory.**

## CONTACT

Text/Call: **(778)-636-0532** \*Save it on your phone you might need it one day!

Email: [claralin626@gmail.com](mailto:claralin626@gmail.com)

## **Rates and Payment**

Registration is available in cycles of either **5-lesson** or **10-lesson** packs. Payment is due at the beginning of each course cycle.

Lessons are typically scheduled on a **weekly basis**. However, a **bi-weekly** schedule may be arranged for **jazz students** and some **adult students**. For **younger students**, shorter **30-minute lessons twice a week** may be more effective and are available upon request.

## **Tuition Rates:**

- **\$55 /30 mins**

For young beginners who benefit from shorter lessons and may not be ready for longer sessions.

- **\$100 /50 mins**

For jazz lessons, and beginner to intermediate level students (up to RCM Level 10).

- **\$120 / 60 minutes**

For advanced students, including those at ARCT level and above, as well as students preparing for music college applications.

## **Cancellation & Makeup Policy**

- **Student-Canceled Lessons:** Lessons canceled by students are non-refundable. However, students are allowed **three free cancellations due to illness per term (three months)**.
- **Advance Notice:** For non-illness-related cancellations, **at least 7 days' notice** is required. If provided, a rescheduled lesson may be offered based on availability but is not guaranteed.
- **Frequent Absences:** Students who cancel more than **twice within two months for non-illness reasons** will be considered frequently absent and may be subject to dismissal from the studio.

## **Exams, Competitions & Performances**

- I strive to provide performance opportunities for all my students at least once or twice a year. These events are free and optional. However, I believe that no lesson or exam can compare to the valuable experience of performing on stage—it fosters both musical and personal growth.

- The **Royal Conservatory of Music (RCM) exam system** is an excellent program, and I encourage students to take RCM exams. However, I do not recommend progressing through each level consecutively, as this can be time-consuming. Instead, I believe in focusing on **building a strong foundation, exploring a diverse repertoire, and gaining performance experience** before aiming for a higher level.
- I strongly encourage students to participate in **competitions and other performance events**, as they promote both musical and personal development. I am committed to supporting students in their preparation to help them succeed in these opportunities.